

Durham Community Preschool

COVID-19 Policy and Procedures

2021-2022

Drop-off/Pick-up Protocol

Drop-off:

Parents are asked to wear masks during drop-off. All students and staff will be screened daily for symptoms of COVID-19 (see below for sample questionnaire and flow chart).

Pod #1 Drop-off window: 8:10 am - 8:20 am

Pod #2 Drop-off window: 10:10 am - 10:20 am

- Parents can arrive at preschool 5 minutes before school begins in order to: apply any bug spray/sunscreen; put on any weather gear (rain gear/winter clothes), or change their child into a clean diaper for the morning.
- Students wearing diapers need to arrive at school with a clean diaper.
- Parent/caregiver will walk child to screening station. Staff member will ask the following three questions:
 - Has anyone in your household been in close contact with anyone who has been diagnosed with COVID-19 or has the health department or a health care provider advised you to quarantine?
***Please note: If you have questions regarding a possible exposure, please reach out to the Health Department at 919-635-8150 for guidance.**
 - Does anyone in your household have any of the following symptoms: Fever (greater than 100.4), chills, shortness of breath/difficulty breathing, new cough, new loss of smell or taste, runny nose/congestion, vomiting, or diarrhea?
 - Since you were last at DCP, has anyone in your household been diagnosed with COVID-19?
- If screening is passed, parent will walk child to the handwashing station. After washing hands, child will hang school bag, put away their water bottle and snack/lunch container, greet teacher, and say goodbye to parent/caregiver.

Pick-up:

Parents are asked to wear masks during pick-up. Parent/caregiver will come to playground where teachers will have children ready for dismissal. Please practice social distancing - there are 6's painted along the sidewalk to help everyone see the distance needed.

Pod #1 Pick-up window: 11:10-11:15 am

*All children ***must*** be picked up by 11:15 to give the staff time to close up materials for the day.*

There is a \$10 late fee if a child is picked between 11:20 and 11:25. After that, there is a \$1 a minute late fee.

Pod #2 Pick-up window: 1:10-1:15 pm

*All children ***must*** be picked up by 1:15 pm to ensure the staff has time to prepare the playground. There is a \$10 late fee if a child is picked between 11:20 and 11:25. After that, there is a \$1 a minute late fee.*

Daily Health Screening for COVID-19 for Anyone Entering DCP

The person conducting the screenings will maintain 6 feet distance while asking question and will ask these questions to anyone entering the facility (including children, staff, family members, or other visitors).

People should not be at DCP if they may have been exposed to COVID-19 or are showing symptoms of fever (100.4 or greater), chills, shortness of breath, difficulty breathing, new cough, new loss of taste or smell, runny nose, congestion, vomiting, and/or diarrhea.

1. Has anyone in your household had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine?

Yes > The individual(s) should not be at DCP. The individual can return 14 days after the last time they had contact with someone with COVID-19, or as listed below.

No > The individual(s) can enter if they are not exhibiting any symptoms.

2. Does anyone in your household have any of the following symptoms?

- Fever (100.4 or greater)
- Chills
- Shortness of breath or difficulty breathing
- New cough
- New loss of taste or smell
- Runny nose or congestion
- Vomiting
- Diarrhea

If an individual has any of these symptoms they should go home, stay away from other people, and contact their healthcare provider.

3. Since you were last at DCP, has anyone in your household been diagnosed with COVID-19?

- Yes
 - No
- If a person is diagnosed with COVID-19 based on a test or their symptoms, they should not be at childcare and should stay home until they meet the criteria below.

Masks, Hygiene, and General Safety

Masks:

- Staff members will wear a mask at drop-off and pick-up. Each staff member must wear a new or freshly laundered mask each day.
- Students age 2 years and older will be required to wear a mask while indoors. Exceptions can be made in discussion with the DCP Director and staff.
- We recommend students 3 and older wear masks.
- When possible, doors to the preschool area will be propped open to ensure optimal ventilation.

Hygiene/Cleaning:

- Students will be encouraged to wash their hands:
 - Upon arrival (with caregiver's overseeing)
 - Before/after eating
 - After blowing noses/coughing/any contact with body fluids
 - After using the restroom
- Hand sanitizer with 60%+ alcohol may be utilized if soap and water is not immediately available; students will be closely supervised and will wash with soap and water once available. Hand sanitizer will not be substituted for washing with soap and water before eating or after using the restroom. Hand sanitizer will not be used on children under the age of 2.
- Pods will label and store activity items separately. After use, items will be cleaned and/or put out of rotation for 2 weeks.

Restrooms/Diaper changes:

- Each pod will use a designated restroom to minimize contamination between pods.
- Diaper changes will occur outside or directly in the hallway on a disposable or washable mat, with a change of mat between each child. Staff will wear gloves and use hand sanitizer between children.

Inclement weather safety:

- In the event of a sudden inclement weather event, the pod will move indoors to a designated classroom to wait out the weather and/or wait for parent pick-up.

In the Event of a Confirmed or Suspected Case of COVID-19 at DCP

General Protocol

- DCP Director will notify local health department and work in coordination to determine whether/ what length of closure is needed and communicate with families and staff. Confidentiality of person with COVID-19 will be maintained.
- Areas used by the individual will be cleaned and disinfected following CDC protocol.
- Infected person will be permitted to return when they meet the criteria in the chart below.

If symptoms develop over the course of the day at DCP:

- Symptomatic individual will be immediately isolated and sent home (along with any family members) as soon as possible.
- If symptomatic individual is a student, a staff member will stay with the child in an area isolated from others, preferably with good ventilation. Staff member will maintain a distance of at least 6 feet if possible. If child is over the age of 2 and is willing to wear a mask, they may be asked to put one on (DCP will have disposable child masks available).
- General protocol outlined above will be followed.

If a student, staff member, or someone in their household develops symptoms at home or discovers that they may have been exposed elsewhere:

- Inform DCP Director. General protocol outlined above will be followed.
- If there are questions regarding a possible exposure, parents/ caregivers are encouraged to reach out directly to the health department at 919-635-8150 for guidance. After doing so, if you are instructed by the health department to quarantine, please notify DCP.

Scenario	Criteria to Return to DCP
Diagnosis	
Person has tested positive with antigen test but does not have symptoms of COVID-19	If person then takes a PCR/molecular test within 24-48 hours of positive antigen test and the PCR test is negative: The antigen test can be considered a false positive and the person can immediately return to DCP OR If the person does not take a PCR/molecular test OR takes one within 24-48 hours and it is also positive: Person can return to DCP once they have completed 10 days of isolation, starting from the date of their first positive test.
Person has tested positive with PCR/molecular test but does not have symptoms of COVID-19	Person can return to DCP once they have completed 10 days of isolation, starting from the date of their first positive test.
Symptoms	
Person has symptoms of COVID-19 AND has tested positive with antigen or PCR/molecular test	Person can return to DCP when: <ul style="list-style-type: none"> · They have completed 10 days of isolation, starting from the first day of symptoms <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> · They have been fever-free for at least 24 hours without the use of fever-reducing medication <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> · Any other symptoms of COVID-19 are improving

<p>Person has symptoms of COVID-19 but has not tested for COVID-19 nor has visited a health care provider and is therefore presumed positive</p>	<p>Person can return to DCP when:</p> <ul style="list-style-type: none"> · They have completed 10 days of isolation, starting from the first day of symptoms <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> · They have been fever-free for at least 24 hours without the use of fever-reducing medication <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> · Any other symptoms of COVID-19 are improving
<p>Person has symptoms of COVID-19 but has visited a health care provider and received an alternate diagnosis that would explain the symptoms AND the health care provider has determined COVID-19 testing is not needed.</p>	<p>Person can return to DCP when:</p> <ul style="list-style-type: none"> · They have been fever-free for at least 24 hours without the use of fever-reducing medication <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> · They have felt well for at least 24 hours <p>**Note: Health care provider is not required to detail the specifics of the alternate diagnosis to DCP</p>
<p>Exposure</p>	
<p>Person* has been in close contact with someone with a confirmed case of COVID-19. <i>*Does not apply to those who are fully vaccinated or have had a confirmed case of COVID-19 in the past 3 months.</i></p>	<p>Person can return to DCP after completing up to 14 days of quarantine, starting from the last known close contact with the COVID-19-positive individual. Alternately, person may complete 10 day quarantine if no symptoms develop or 7 day quarantine if they develop no symptoms AND have received negative results on a test taken no earlier than day 5.</p>
<p>Household Member</p>	
<p>Household member has a confirmed case of COVID-19</p>	<p>Person can return to DCP after completing 14 days of quarantine, starting from the END of the 10 day isolation period of the person with COVID-19</p>
<p>Household member has symptoms of COVID-19 but has not been tested for COVID-19 nor has visited a health care provider and is therefore presumed positive.</p>	<p>Person can return to DCP after completing 14 days of quarantine, starting from the END of the 10 day isolation period of the person who is presumed to have COVID-19</p>

<p>Household member has symptoms of COVID-19 but has visited a health care provider and received an alternate diagnosis that would explain the symptoms and the health care provider has determined COVID-19 testing is not needed.</p>	<p>Person can return to DCP immediately after the household member receives their alternate diagnosis.</p> <p>**Note: Health care provider is not required to detail the specifics of the alternate diagnosis to DCP</p>
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Situation(s) determined by daily health screening	Criteria to return to DCP
<p>Person has symptoms of COVID-19 and has not been tested</p> <p>OR</p> <p>Person has symptoms of COVID-19 and has been diagnosed with or tested positive for COVID-19</p>	<p>Person can return to DCP when they can answer yes to ALL three questions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Has it been at least 10 days since symptoms first appeared? <input type="checkbox"/> Has it been at least 3 days since the person had a fever of 100.4 or greater (without using fever-reducing medicine)? <input type="checkbox"/> Has it been at least 3 days since the person’s symptoms have improved, including cough and shortness of breath? <p>Once the criteria above are met, it is not necessary to have a negative COVID-19 test in order to return to DCP</p>
<p>Person has not had symptoms of COVID-19 but has been diagnosed with COVID-19 based on a positive test</p>	<p>Person can return to DCP once 10 days passed since the date of their first positive test.</p> <p>HOWEVER: if the person develops symptoms of COVID-19 after the test, they must be able to answer yes to ALL 3 questions listed above before returning to DCP</p>
<p>Person has been excluded because of COVID-19 symptoms but then tests negative for COVID-19</p>	<p>Person can return to DCP once they can answer yes to both questions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Has it been at least 24 hours since the person had a fever without the use of fever-reducing medicines? <input type="checkbox"/> Has the person felt well for at least the past 24 hours?
<p>Person has been determined to be in close contact with someone diagnosed with COVID-19</p>	<p>Person can return to DCP after completing at least 14 days of quarantine at home. The purpose of quarantine is to determine if a person who has been exposed to someone with COVID-19 will get infected. They must complete the fully 14 days of quarantine <u>even if they test negative.</u></p> <p>HOWEVER, if the person tests positive or develops COVID-19 symptoms, the return to DCP must follow the criteria listed above.</p>